



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

October 14, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
David J. Minke	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Bret Sample adding item 2.5

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

September 23, 2025 - October 13, 2025

B) Approve County Board Minutes-

September 23, 2025

C) Approve Electronic Funds Transfers

Total	\$2,085,594.01
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D) Approve Auditor Vouchers-

Auditor Warrants - HHS 09.19.25

HHS	\$62,613.80					Total	\$62,613.80
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E) Approve Auditor Vouchers-

Auditor Warrants 09.19.25

General	\$3,650.00					Total	\$3,650.00
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F) Adopt Resolution-

Execution of Limited Use Permit with MN DOT for ATV Trail

G) Approve Commissioner's Vouchers

Commissioner Warrants 09.26.25

General	\$157,454.25	Reserves	\$8,274.78	R&B	\$111,137.06	State	\$120.00
Trust	\$4,262.59	Forest	\$1,975.29	Taxes	\$10,770.16	LLCC	\$14,270.97
Parks	\$18,345.88	COVID	\$15,497.78			Total	\$342,108.76

H) Approve Auditor Vouchers-

Auditor Warrants - R&B 09.26.25

R&B	\$122,848.44					Total	\$122,848.44
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I) Approve Auditor Vouchers-

Auditor Warrants - HHS 09.26.25

HHS	\$26,130.16					Total	\$26,130.16
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J) Approve Manual Warrants/Voids/Corrections-

ELAN 09.11.25

General	\$2,648.52	Trust	\$170.08	LLCC	\$221.11	R&B	\$110.00
HHS	\$692.00					Total	\$3,841.71

K) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 09.30.25

General	\$5,266.83	Taxes	\$2,498.00	Parks	\$80.00	Total	\$7,844.83
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L) Approve Auditor Vouchers-

Auditor Warrants - R&B 10.03.25

R&B	\$217,025.23					Total	\$217,025.23
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M) Approve Auditor Vouchers-

Auditor Warrants - HHS 10.03.25

General	\$17.36	HHS	\$31,121.32			Total	\$31,138.68
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N) Adopt Resolution-

Vacate Portion of CR 77 Right of Way

O) Approve-

2026-2027 Medical Examiner Contract

P) Approve Commissioner's Vouchers

Commissioner Warrants 10.10.25

General	\$526,879.63	Reserves	\$15,002.61	R&B	\$97,027.07	HHS	\$1,178.00
State	\$7,601.50	Trust	\$15,742.22	Forest	\$87,401.38	Taxes	\$2,639.59
LLCC	\$43,561.89	Parks	\$11,568.40	COVID	\$28,347.35	Total	\$836,949.64

Q) Adopt Resolution-

LG220 App for Exempt Gambling - Ducks Unlimited Aitkin Area

2.5 Approve Separation Agreement and Release of All Claims (Health & Human Services)**Regular Agenda**

- 3A Teresa Smude - Aitkin County HRA Executive Director

Informational Only

Aitkin County Housing & Redevelopment Authority Update

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

- 4A Jim Bright – Facilities Coordinator

Informational Only

Facilities Updates

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

- 5A Hannah Sovinski - H&HS Public Health & Mark Jeffers - Economic Development Coordinator

Informational Only

Public Health and Economic Impact Presentation

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

- 6A John Welle – County Engineer

Discussion Item

2026-2030 Capital Road Improvement Plan - Discussion Item

RESULT: DISCUSSION ITEM
MOVER:
SECONDER:

- 7A Andrew Carlstrom – Environmental Services Director
Discussion Item
Update on FEMA Preliminary FIRM Notification - Discussion Item

RESULT: DISCUSSION ITEM
MOVER:
SECONDER:

- 7B Andrew Carlstrom – Environmental Services Director
Discussion Item
Public Waters Inventory Presentation - Discussion Item

RESULT: DISCUSSION ITEM
MOVER:
SECONDER:

- 7C Andrew Carlstrom – Environmental Services Director
Motion to:
Approve "The Overlook at the Preserve" Final Plat

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

- 8A Board of Commissioners
Informational Only
Commissioner Committee Reports

Tri-County Community Health Services, MN Rural Counties, ATV Committee, Facilities, AMC District 1 Directors Meeting, HHS briefing meeting, Arrowhead Economic Opportunity Agency, Arrowhead Regional Development Committee

Motion to Adjourn

Motion made at 11:43 a.m.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund
Next Meeting: Tuesday, October 28, 2025

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

David J. Minke
County Administrator